

While You're in Chicago

If you ever need to reach anyone on the STI staff a good place to start is the STI administrative Office.

STI Administrative Office

The Institute's administrative office, External Education, is located less than half a block down the street from Thomas Beckham Hall.

External Education (MC 140)
University of Illinois at Chicago
1333 South Halsted Street, Suite 205
Chicago, IL 60607-5019
Phone: (312) 355-0423
Fax: (312) 413-9730
Hours: 8:30 A.M. to 4:30 P.M., Monday - Friday

Housing

During your two week stay in Chicago, most of you will be living at the following UIC residence hall:

Thomas Beckham Hall (MC 112)
1250 S. Halsted Street
Chicago, Illinois 60607
Main Desk Phone: (312) 355-6100

You will be assigned a private bedroom in a two or four bedroom apartment. Each apartment has one private bathroom. Each apartment also has a common living room and a fully equipped kitchen containing an electric stove, microwave oven, refrigerator, and kitchen supplies (dishes, utensils, pots and pans, etc.). You will be responsible for supplying your own food and cleaning supplies. For a list of nearby grocery stores, go to the Dining in Chicago section or ask a STI staff member.

You will be provided with a linen packet, which includes one blanket, pillow, pillowcase, sheets, towels and a washcloth. You have the option to purchase a second linen packet half way through your stay but you must do this prior to arriving in Chicago. Otherwise you will be responsible for laundering your own linens during your two-week stay. A coin-operated laundry room is located on the first floor of the residence hall. You must leave the linen packet in your room when you check out, or you will be charged for any missing linens.

Click [here](#) for a list of suggested items to bring.

STI Lounge

A private lounge on one of the floors of your residence will be reserved for the exclusive use of the participants of the Project Lead the Way STI. Upon registration, you will be issued a key for the lounge. The door will remain locked at all times and you will need to use your key to gain entry. Should you lose this key, you will be responsible for the cost of replacing it.

Telephone

Important Phone Numbers (all of these numbers will be provided once you arrive at Thomas Beckham Hall)

- Housing Desk: (312) **355-6100**
After 11:00 PM, dial '0', then ask the operator to page the on-duty resident assistant (emergencies only, please)
- UIC Police: **996-2830** (Non-Emergency)
996-4357 (or 6-"H-E-L-P") (Emergency)
- Fire: **996-3473 (or 6-"F-I-R-E")** - pull nearest alarm box

Telephone Instructions

The phone system utilized by the University is unique. To help you navigate through the maze of trying to communicate via the telephone, below are instructions you will need to follow. Please, do not hesitate to ask any of the staff for assistance. An authorization code is assigned to you for local calls and will be in your room next to your phone. You can receive unlimited phone calls in your room at no charge.

Making Calls on Campus

Enter the last five digits of the number. For example, if the campus number you are calling is **413-7348**, you would only dial 3-7348.

Making Outside Calls

Enter 8+SIX DIGIT LINK CODE + FOUR DIGIT PIN + # + 9, you will hear a dial tone
312 AREA CODE: Enter THE LAST SEVEN DIGITS OF THE NUMBER;
773 AREA CODE: Enter 1+773+SEVEN DIGIT NUMBER;
708 AREA CODE: Enter 1+708+SEVEN DIGIT NUMBER;
847 AREA CODE: Enter 1+847+SEVEN DIGIT NUMBER.